

University of Prishtina "Hasan Prishtina"

Faculty of Electrical and Computer Engineering

Strategic plan of actions

2021-2023

Prishtina, March 2021

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1. The process of drafting the strategic plan for the period 2021-2023 for the Faculty of Electrical and Computer Engineering

Based on Article 72 of the statue of the University of Prishtina (UP), the dean of the Faculty of Electrical and Computer Engineering (FECE) Prof. Assoc. Dr. Isak Shabani, made a decision to form a working group for drafting the plan of actions with the aim of fulfilling the goals foreseen in the strategic plan of the University of Prishtina.

The working group will focus on the goals of strategic plan of UP for the period of 2020-2022. All the development activities of FECE will be guided by this document, which will also serve as a performance indicator of the management of FECE. This strategic plan will be monitored and review in yearly basis.

The working group has made several meetings (physical and online), where it has decided about main and prioritized activities that aim in increasing the performance of FECE. Considering the responsibilities foreseen in the plan of actions, the final version of the draft has also been discussed with dean of the faculty, where his input about specific activities are taking into account.

Members of the working group:

Prof. Asoc. Dr. Kadri Sylejmani, chair

Prof. Asoc. Dr. Milaim Zabeli, member

Prof. Asoc. Dr. Qamil Kabashi, member,

Prof. Asoc. Dr. Bujar Krasniqi, member

Prof. Ass. Dr. Bahri Prebreza, member

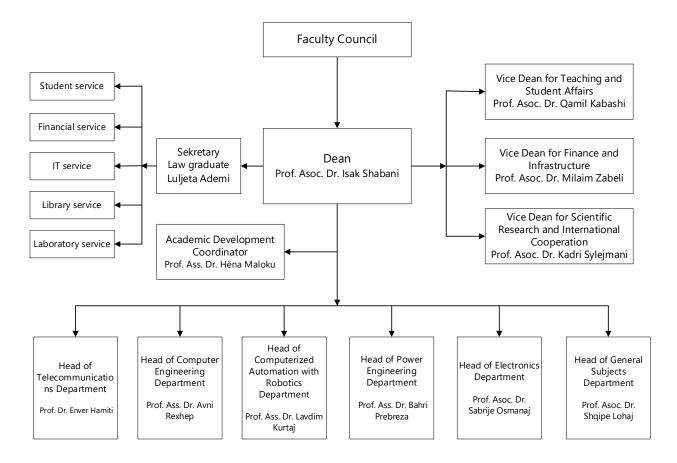
2. The mission of the Faculty of Electrical and Computer Engineering

The FECE's mission derives from the original mission of the University of Prishtina (Article 6 of the Statute of the University of Prishtina, as an independent public institution that provides: higher education, research and development, artistic works, professional consultations, and other services of academic related nature). Based on this, FECE has defined its mission to be able and provide high quality of studies and research in the fields of electrical and computer engineering, which aim in education of students in all study levels and preparing them for the labor market in the country and abroad. This will help the students to get prepared to independently do professional work and further professional development, which will contribute directly to sustainable development of state of Kosovo in the aspects of technology, research and social wellbeing.

FECE, as an academic unit of UP, is dedicated to get integrated in the areas like European Higher Education Era, European Research Era. This is a goal and strategic orientation that is declared in the documents that have been approved in the national level (The low for higher education) and university/faculty level (statute of UP, regulations for PhD, Master and Bachelor studies, etc.) about the higher education.

3. Organizational structure of FECE

The FECE's organizational structure is presented in the following block diagram, which shows relations between different units operating in the faculty.



4. The strategic plan for the Faculty of Electrical and Computer Engineering

The strategic plan of FECE covers nine sperate fields, where strategic initiatives are foreseen to be implemented by the faculty staff and departments during the period from 2021 to 2023. In the following, the specific strategic fields are described in an aggregated way, whereas later specific tasks and activities are presented.

Teaching and learning – has the goal of improving the teaching process (e.g., new methodologies, improving the pedagogy of teaching, enhancing teaching capacities, etc.), increasing the quality of services offered to the students and the community in general, and the enhancement of the academic performance in overall. The study programs of FECE are in coherence with mission of UP that aim at professional education of the students in the respective filed of studies. The continues goal of the faculty is to: (1) improve the teaching by using advanced teaching methods, (2) recruiting new personnel and enhancing the competences of the existing staff by applying the methods of life-long-learning (through support for professional development of the staff).

Further, the students will be prepared: (1) to identify, formulate and solve complex engineering problems by applying the state of the part principles in engineering methods, research, programming, and utilization of applied mathematics, (2) to communicate with competence and effectively, (3) to study and cooperate in groups, which will help them get used to work in a cooperating and inclusive environment, and also reach their specific objectives for professional development.

Research work – has to do with improving the research work of the academic staff of FECE by publishing in journals that are accepted in international level and belong to the study and research fields covered by the faculty. Further, the aim of the faculty is to provide support for its staff and students in professional development about the latest research methodologies, statistical analysis methods, and practicalities for writing papers for publication in journals. In this regard, the faculty aims to support it staff in professional development by providing support to publish in conferences and peer review journals through its dedicated budget and through participation in research projects. Moreover, the faculty aims at increasing its budget by providing professional services to the other institutions and by partnering with international organizations/universities in joint research projects. Further, the objective is to enhance the academic performance of FECE's staff in terms of research and development that is based in the state-of-the-art research methods by organizing workshops and seminars that contain training materials that is tailored to the specific needs of the faculty members.

Quality assurance and accreditation – is about the processes and activities that are taken within FECE with aim of improving the teaching and learning that would lead to better student and staff results. The goal is that, through the quality assurance pillar, to improve the quality of teaching and the transfer of knowledge from the teaching staff to the students, advancement of student knowledge, increasing the level of course evaluation, and in rising the awareness of students about the importance of realistic course evaluation.

With the aim of increasing the international cooperation and integration into European Era of Higher Education, in the framework of the process of accreditation, it is foreseen to design master and doctoral studies in English language, which is in line with the Bologna system. This will contribute to increasing and improving scientific research performance of the academic staff at FECE. Moreover, within the process of accreditation, it is foreseen to adapt the academic curricula in accordance to the market and industry needs.

Study programs and levels required by the market – Preparation of study programs that are in accordance with the market needs and whose results are easily measurable. Increasing the cooperation with the public and private sector with the aim of designing study programs that are tailored to their current and future needs in terms of professional workforce.

Development of human resources – Developing the academic capacities of the current staff members and extending the pool of professors and university assistants. Providing training programs for the administrative staff. Clarification of the job description and the responsibilities for the administrative staff.

Developing the IT system – Implementation of the IT system that is globally competitive. Providing IT services to students in line with EU/USA standards. Extending the functionality of the IT system to provide complete services for student learning. Empowerment of the alumni network.

Fiscal accountability and improving data about financial operations – Designing and implementing financial services and budget procedures and systems (e.g., regulations, software, processes, trainings, and utilization) to improve the financial performance of the faculty and to increase the transparency and accountability, and also to make it possible for an easy process of horizontal reporting between different faculty units, which will help in reaching foreseen strategic objectives.

Development of infrastructure – Further development of the database system. Implementation of the master plan for the physical systems and infrastructure. Development of the strategy for managing campus

resources. Exploring the possibilities for the development of infrastructure for activities within faculty campus.

Globalization/Internationalization - Designing and implementing study programs in English with international partners. Increasing and functionalization of the existing global partnerships. Increasing the number of applications for mobilities and scholarships (through the UP office for international cooperation). Supporting the FECE staff for application in international projects with the aim of increasing funds for research and mobilities. Improving the efficiency of the procedures for verification of student's transcripts and documentation (based on requirements of international partners). Implementing a database system for managing international donations and projects. Increasing the cooperation with international community that include non-university-based private corporates and institutions/organizations.

This strategic plan has been foreseen to be implemented by all consisting units or offices of FECE, which include office of the dean, office for academic development, office of IT services, office for student services, library, and, in a great extent, all the departments of the faculty.

Below, we present all tasks and activities projected to be implemented in FECE, which are categorized based on the nine specific objectives presented above.

The working group for designing the strategic plan of actions has met several times and, as a result, has planned a quite number of tasks and activities that embody all strategic objectives. These tasks are foreseen to be implemented across the period from March 2021 until December 2023.

This plan will serve the office of the dean as a supporting framework for implementing the general strategy of UP, more specifically the parts of UP's strategy that lies within responsibilities of the faculty at hand. Besides the dean, specific tasks are also associated with the vice deans and chiefs of departments, who will be directly responsible for implementing the tasks and activities. The board of UP and the office of the rector will be directly engaged in monitoring the implementation of specific tasks based on the reports that have to be delivered by the faculty under discussion.

In the next section, in an aggregated way, we display the specific actions that FECE will have to perform to achieve the objectives that are foreseen in the strategic plan of UP, but which lie under the competences of FECE. Each task/activity has its period of accomplishment, as well as the staff that is responsible for its realization.

5. Monitoring, evaluation, and reporting

The process of monitoring and reporting make the essential factors for the implementation of the UP strategy, where the primary purpose is to measure the achieved progress. The council of the faculty sets up a commission for monitoring and evaluation about the implementation of this strategic plan, based on the dynamic foreseen for different tasks/activities. This commission, in cooperation with relevant structures of FECE, will perform continues monitoring activities and, periodically, will report back to the council of FECE about the evaluation results. The council of FECE is responsible for monitoring and evaluation of this strategic plan.

The official data that will be handed over to the commission for monitoring and evaluation incudes: completed activities and progress made, effects, difficulties, lessons learned and recommendations.

The responsible officials will also get data form the donators. In order to ensure an adequate monitoring of the strategic plan of actions, the performance indicators have been defined for each task/activity. These indicators will enable to monitor the progress so that it will be possible to find out the level of completion of the specific strategic objectives. This strategic plan is an active one and it will be reviewed in yearly basis.

An effective monitoring and evaluation of this strategic plan makes it possible for implementing bodies to have clear view about the ongoing progress, and, where needed, to take measures in accordance with the needs and challenges that the higher education sector is faced at the moment, but also in the future. The plan of actions in this strategic is given in a tabular form, whose progress is monitored continuously in regular meetings of the commission for monitoring and evaluation.

At the end of the implementation of this strategic plan, a general evaluation will be made with the aim of finding out what has been the impact of this strategic plan in empowering FECEs performance and with that in the performance of UP in general.

6. Plan of actions for the Faculty of Electrical and Computer Engineering

In the following, we present individual tasks and activities that are planned in the Faculty of Electrical and Computer Engineering, which are foreseen to help in achieving specific objective stated in the strategic plan of the University of Prishtina. Each task is associated with details such as: indictors that can be used to prove that the tasks have been realized, time frame, responsible staff and unit/department, and the cost of the task/action.

6.1 Teaching and learning

- (a) Improving guideline documents based on the methodologies and requirements arising nowadays
- (b) Services for the community
- (c) Improving academic performance

| Strategic objective | Purpose | Tasks and activities | Indicators | Time frame | Staff in charge | Sources/Costs (€) |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------|
| Improving guideline documents based on the methodologie s and requirements arising nowadays | Providing better learning opportunities for students and comparison of the obtained results | -Advancing the content that is provided in the electronic system SEMS, where necessary information is included, such as: courses, grades, exam results, integration with Google Classroom, CourseSites, Moodle, etc.) -Documenting difficulties in teaching and providing regular and ad-hoc training for the professors and university assistants | -All students to be provided with an official e-mail and official student cardTo place all teaching material in SEMS and other specialized platforms for interactive teaching. | October 2021 – continuous process | - Dean, -Vice dean for teaching and student affairs -Chiefs of departments -Coordinator for ECTS -IT officer at FECE. | 6,500 |

| -Fulfillment of conditions and | - Advancement of |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| detailed standards -Improvement or perfection of | the e-student module in the SEMS platform. |
| study programs conform requests submitted by feedback from the needs of labor market -Organization of monthly workshops during break time (12:00 - 13:00) in connection with most practices of good teaching (6 times in | - Advancement of the e-academic staff module in the SEMS platform Advancement of the e- administrative staff module in the SEMS platformNumber of trained staff |
| academic year) | - Level of training |
| -Creation of communication module with students within SEMS -Creation of the delivery module | - Review of syllabi in each study program and adaptation of study programs; |
| and evaluation of seminars and student projects in SEMS | - Accredited study programs |
| -To organize the website of FECE in that form, where each teacher will be responsible | - Establishment of scientific platforms and other services for students and |
| for organizing the website of | staff (eg. science direct, web of |

| | | subject for which he/she is responsible -Continuous assessment during throughout the student semester through work engagement team and individual through adequate application for monitoring | science, Moodle, Turnitin, etc.) -The staff announces the results and announcements on the website of the respective subject respecting the regulations in force | | | |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------|--------|
| | | | -The staff announces the results and announcements on the website of the respective subject respecting the regulations in force | April 2021- ongoing process | - Dean, - Vice Dean for teaching and student affairs -IT Officer -Teaching officer | 15,000 |
| Community services | -To set standards for the pedagogical body, acting as members of the pedagogical body of UP for service in UP and the community in Kosovo and beyondReadiness and experience of UP | -Develop a "reward" scheme for community service as a condition for employment, promotion, etc.; -Develop a system of community service policies; -Develop a protocol for projects for the common good in FECE, UP and in the communityPromoting FECE opportunities in high schools -Activation of institute within FECE, for research and realization | -Measure of progress towards the goalDrafting of procedures - Number of services provided in the community -Number of promotions realized - Number of realized expertises | October 2021- ongoing process | -Deanery -Departments -Academic staff | 1,000 |

| to provide knowledge and services according to community requirements. | of professional expertise for the needs of the community | -Number of realized posts - Number of followers on social networks | | | |
|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------------------------|-------|
| | -Division of weekly, monthly or annual tasks for staff. For example, Design and collection of data for Business Cards, Creation and | -Number of promotional videos made | | | |
| | maintenance of official websites on social networks -Participation in the organization of competitions in high schools in subjects such as: Computer Engineering, Telecommunications, Electronics, Power Systems, Robotics, etc. | -Promoting FECE opportunities in high schools | March 2021- ongoing process | Deanery Academic staff | 1,000 |
| | | -Activation of institutes within FECE, for research and realization of professional expertise for the needs of the community | May 2021 | Deanery FECE Council | |
| | | -Division of weekly, monthly or annual tasks for staff. For example, Designing and collecting data for Business Cards, | April 2021- ongoing process | -Vice-dean for teaching and student affairs. -Academic staff | |
| | | -Creation and maintenance of | | | |

| | | | official websites on social networks. -Participation in the organization of competitions in high schools in subjects such as: Informatics, Telecommunication s, Electronics, Power systems, Robotics, etc. | | | |
|------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------------------------------------------------------|--------|
| Increasing of academic performance | Evaluation of student performance based on the Bologna system | -Design of the student performance evaluation process based on the Bologna system; - To enable the development of teaching, consultations and exams through online software tools -To develop the module in SEMS for the pre-reservation of rooms for exams and meetings | - Monitoring system implemented for student performance in the country; - SEMS includes the schedule of lessons, consultations and exams SEMS offers the possibility of booking rooms for exams and meetings | June 2021- ongoing process | -Dean, -Vice Dean for Teaching and Student Affairs, Faculty Council, -It Officer | 10,000 |

6.2 Scientific / artistic research work

- (a) Improving and increasing results in FECE
- (b) Innovation during research / scientific / artistic work

| Strategic objective | Purpose | Tasks and activities | Indicators | Deadline | Responsible staff | Resources / cost (€) |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------|-----------------------------|
| Improving and increasing results in FECE | Encourage the inclusion of diaspora capacities in scientific research, as well as improve other international cooperation | -Reporting on an annual basis of the results achieved and the mandatory measures taken -Creation of scientific research groups within FECE - Holding a scientific seminar on an annual basis with international scientists, from the diaspora and local -Research of possibilities for the papers presented in the seminar to be published in a scientific journal with international review in the form of a special edition (special edition) -Finding opportunities for bringing international conferences (eg. COST actions conferences, scientific conferences, etc.) | -Number of published works -Number of conferences -Number of established scientific research groups -Number of presenters and participants in the seminar -Number of works published in the special edition of a certain magazine -Number of organized conferences, - Number of presenters and | March 2021 - December 2023 | Vice Dean for Scientific Research and International Cooperation | 1% of FECE annual budget |

| | -Finding opportunities for participation in local and international scientific projects (calls for projects from UP, MEST, HORIZON EUROPE, ERASMUS +, various funding entities, etc.) -Application for mobilities offered by COST actions in which FECE staff is a member -To create a database of scientific publications of the academic staff of FECE, where each teacher must record his publications which are accepted in it after verification - To create space for storage of scientific publications coming from staff participating in conferences for internal useCreating a server room for storage and simulation | participants in the conference -Number of applied / acquired scientific projects -Material benefits (financial and laboratory) of FECE | | | |
|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------|--------|
| Increasing of academic integrity during research / scientific work | -Creation of necessary legal provisions; -Continuous updating of information on the front page of the FECE website on research / scientific funding opportunities -Training of staff for applications for research grants | -Number of cases presented / handled by the ethics commission at UP -Number of posts made on the FECE website for funding opportunities | March 2021 - December 2023 | - Vice Dean for Scientific Research and International Cooperation - IT Officer | 5,000€ |

| Innovation during | Supporting innovations and protecting the | -Drafting the legal basis for innovations -Harmonization of FECE internal | -Number of trainings -Regulation on innovations at UP -Introduction of ethical declaration on intellectual property and innovation | July-2022 | -FECE Council - Vice Dean for Scientific Research and International | 10,000€ |
|----------------------------|-------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------|---------|
| research / scientific work | intellectual property of UP | regulations with the Law on Intellectual Property of the Republic of Kosovo | -Participation in the drafting of the regulation on intellectual property of UP -Creation of the Start Up center of FECE | | Cooperation -Heads of departments | |

6.3 Quality assurance and accreditation

- (a) Improving of teaching and learning in order to develop student competencies
- (b) Quality of self-assessment reports
- (c) Student scoring system
- (d) Establishment of scholarships for short periods for conducting research visits abroad
- (e) Doctoral programs at FECE in accordance with the Bologna system

- (f) Improving the quality of teaching, learning and research activities at FECE
- (g) Expanding FECE's relations with the labor market and civil society
- (h) Involvement of students in quality improvement;
- (i) Increase quality performance.

| Strategic objective | Purpose | Tasks and activities | Indicators | Deadline | Responsible staff | Resources / cost (€) |
|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------------------------------------------------|-------------------------|
| | | -Development and implementation of protocols for partnership with local and international institutionsDrafting memoranda of cooperation (MoU) with local and international institutions. | -Number of partnerships with local and international institutions. | April 2021- ongoing process | Vice Dean for Scientific Research and International Cooperation. | Zero cost |
| Improving of teaching and learning in order to develop students' competencies | Updating and harmonizing study programs (in line with the Bologna Declaration and the European Higher Education Area) | -Development and accreditation of joint (double degree) study programs in cooperation with international partner universities -Analysis of information received from associates, labor market, graduates, etcDevelopment of teaching methods, which increase active participation (students); -Development and accreditation of lifelong learning programs. | -Contact with local and international institutions; -Development of new study programs; -Number of new accredited programsNumber of interdisciplinary programs in cooperation with international partner universitiesNumber of disciplinebased programs with country priorities leading to the award of joint double degrees. | April 2021- ongoing process | -FECE Departments, - Commission of studies, -Faculty Council | |

| Supporting research- based learning | -Development of best research-based learning methods for all levels of study programs before accreditation and during implementation. -Clear definition of syllabus learning outcomes for each study program | -Increasing interest in enrolling in study programs and increasing active participation in lectures | December 2021- September 2022 | FECE/ Departments, Study Commission, Faculty Council ZZHK / KQSC | Zero cost |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------------------------------------------------------------------------|-----------|
| | -Better opportunities for research-based learning (adding scientific research component) -Supporting students to participate in conferences, professional competitions and scientific workshops | -Number of conferences, competitions and scientific workshops where students are participants | June 2021- continues | FECE / Departments, Vice Dean for Science and International Cooperation | |
| | -Application of teaching methods which increase the active participation of students and creativity during teaching -Raising awareness of best learning practices and skills (including research-based learning and e-learning). | - Number of events organized for the purpose of research-based learning and elearning Materials published on the UP website. | 2021- ongoing process | FIEK, Vice Dean for Teaching and student affairs, Studies Commission. | Zero cost |
| | -Support students to take responsibility and get involved in teaching assistance (PhD students, demonstration students). | -Number of students and subjects involved in learning; | October 2021- ongoing process | -FECE, -FECE Council | |

| Improving physical and virtual environments for | -Development and improvement of the physical environment and virtual equipment for distance learning in FECE | -Development and improvement of the infrastructure of classrooms in FECE | March 2021- ongoing process | UP/FECE | Zero cost |
|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------|---------|-----------|
| FECE students | -Providing library services and access to electronic resources | -Number of active students with access to these electronic resources | April 2021- ongoing process | UP/FECE | |
| Encouragement for continuous capacity building for teaching staff. | -Increasing the cooperation of the faculties and their departments with the QZHK-ZZHC of UP. Organizing adequate training for the development of teaching staff for research | -Number of scientific publications realized by the academic staff | March 2021- ongoing process | UP/FECE | Zero |

| | Creating a strong partnership between academic staff and students. | -Support and promotion of students with maximum results within FECE -Involvement of students in dialogue with staff on issues related to the quality of teaching and learningPossible student requests in order to design appropriate courses and programs Identification and support of the best students to study at UP (winners, etc.); -Analysis of the degree of graduation and stay / transfer of students for modules / programs / faculties. | - Number of events organized and participating students. | April 2021 | -Management of FECE - FECE staff | Zero |
|-------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|---------------------------------|-----------------------------------------------------------------|------|
| Quality of self- assessment reports | Development of monitoring mechanisms and Implementation of quality self-assessment reports. | -Development of mechanisms for receiving feedback from students and employers (survey, alumni, etc.)Survey with students (through online tools), employers and graduates (alumni), in order to receive feedback on the quality of teaching and learning at FECE. | Number of surveys conducted | May 2021- ongoing process | -Management of FECE - FECE staff -ZZHA / IT of FECE | |
| Student scoring system | Compilation of expected results for all courses and programs. | -Elaboration of expected results for all courses and study programs | - | May 2021 - June 2021 | -Management of FECE - FECE staff | Zero |

| | Implementation of the student results measurement system. Student evaluation to enable continuous quality improvement. | -Publication of evaluation results -Review of strategies for assessing student learning; -Development of methodology for student assessment; -Development and implementation according to the Bologna system and the accredited syllabus / program; | | | -ZZHA / IT of FECE | |
|------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------|--------------------------------------|------|
| Establishment of scholarships for short periods for conducting research visits abroad | Increase the number of opportunities for FECE staff and students to conduct research visits, create global networks and increase their productivity. | -Encourage and support short-term research visits for FECE staff and students. -Promoting mobility support funds | -Finances allocated and used every year for this activity; | March 2021- ongoing process | UP/FECE | Zero |
| Doctoral programs at FECE in accordance with the Bologna system | Development of doctoral study programs for the fields of study at FECE | -Support for PhD study programs that will be developed in various disciplines, as well as the application for accreditation of these programs | -Number of accredited programs -Number of enrolled students | March 2021- September 2021 | - FECE management - FECE staff | Zero |

| Expanding FECE's relations with the labor market and civil society and raising the quality of teaching, learning, and research activities at FECE | Encourage the inclusion of diaspora capacities in research and development activities. | -Identification of contacts and supportive researchers from the diaspora; -Creating the database of contacts of researchers from the diaspora; Establishing contacts and supporting researchers from the diasporaDetermination of contractual obligations for scientific research activities for academic staffCreation of the legal basis and regulations for the engagement of FECE staff based on the best European practices. Offering at least one course in each bachelor and master level study program in English | - Number of research staff engaged by the diaspora -Number of courses offered in the English Language -Number of students involved in courses offered in English | April 2021- an ongoing process -October 2021 | FECE | 12,000 |
|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------|--------|
| | Establishing strategic partnerships with internationally prestigious institutions. | -Creating the legal basis for cooperation -Recommendations of the Consulting Group for scientific research activities of FECE for 2-3 strategic partners of the facultyEstablishing cooperation relations with strategic partners of FECE | - Number of realized partnerships | April 2021- ongoing | FECE | |

| Dissemination/publication of information about opportunities for cooperation. Supporting the appropriation of grants from national funding agencies and private or public institutions. | - Relevant information regarding opportunities for international cooperationCreation of necessary legal provisions; - Establishment of the UP foundation | | April 2021 - the ongoing process | Vice Dean for Scientific Research and International Cooperation | Zero |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------------------------|------|
| Design and implementation of three-year plans for activities quest ore scientific n s FECE | Establishment of a working group to design the 3-year development plan. Approval of the development of the 3-year plan. | - Results of the realization of this plan | 2021 | Vice Dean for Scientific Research and International Cooperation | Zero |
| Promotion of academic and professional competencies p h r study programs in FECE Responses in teaching and research and the field of art to the wider needs of society. | - Promotion of academic and professional competencies for all graduates aiming at employment in the public sector and public life -Promoting general competencies for all graduates seeking employment, especially in the field of general and vocational education, the legal system, medicine, applied engineering, public administration, and art Communicating with high schools, to provide information and guidance to high school students and to support them to facilitate the transition | - Development and implementation of academic and professional competencies - Development of research projects that respond to the broad needs of society - Development of relations with high schools; | October 2021 March 2021 - the ongoing process April 2021 April 2021 | FECE FECE FECE Management (ZZHC//TI) NJA | |

| | from school to higher education. Engaging students and teachers in society, especially by developing projects that are relevant | - Organizing visits/information sessions, etc. | June 2021 January 2021 | Management (ZZHC/ | 5,000 3,000 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------|----------------|
| | to educating students and society at the same timeResearch projects that respond to the broad needs of society Research projects that respond to the broad needs of society - Establishing relationships with high schools, in order to provide information and guidance to high school students and to support them to facilitate the transition from high school to higher education. | - Development and implementation of academic and professional competencies. - Development of relations with high schools; - Organizing information sessions, etc. - Number of support projects, which are relevant to the education of students and society. | January 2021 | | 10,000 |
| Increasing the potential of alumni (graduates) for further development of FECE. Increasing the potential of alumni (graduates) for further development of higher education at UP. | Development of FECE alumni database. Improvement and completion of the UP alumni database. Continuous development of contacts with alumni, further developing the alumni bulletin. | - Develop mechanisms for contacting alumni (the graduates); - Development of alumni database; - Development of strategies for cooperation with alumni; | March 202 1 - the ongoing process | FECE Management (ZZHC / / TI) a UP Alumni | 3,000 |

| | Encouraging and maintaining contacts with alumni to contribute to increasing the knowledge of encouraged students in all aspects. -The way (possibilities) of doing a research project for the tracking of graduates at UP to get information on quality and professional development; -Inclusion of the Research Center and QEM. | - Encourage and maintain contacts with alumni - Developed mechanism for contacting alumni (graduates); - Updated alumni database; - Strategies developed for cooperation with alumni - Alumni contacts, leading to further publication of the alumni newsletter. - Number of contacts and creation of a database for communication in order to increase international relations. - Feedback on the development of mechanisms for quality and professional tracking | April, 202 1 - continues April, 202 1 January, 2021 | - Management ZCD / KCD / ZBN / TI / NJA | Zero cost |
|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-----------------------------------------------|-----------|
| Conduct market analysis to identify which programs are relevant to market needs. | - Consult advisory board from the industry FECE - Regulation | - To analyze the recommendations given by this body and to look at the possibility of implementing these recommendations in the study programs in FECE | May 2021 | FECE | 1000 |

| | To increase the number of partners from the market of The work | - Increase the number of partners from the market of work in order to support the practice professionally in regards to companies s that | - To look at the possibility of implementing the internship in other subjects as well | April 202 1 - September 2022 | FECE | Zero |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------------------------------------|------|
| Involvement of students in quality improvement | Increasing the number of students involved in all quality assurance processes at FECE Drafting procedures for student representation in quality assurance. | - Representation of students in all quality assurance processes in FECE -Students and representatives of student organizations to participate in all major levels of assessment Drafting mechanisms for student participation in quality assurance activities Defining the role of students as partners in quality assurance. | - Number of students who have participated in quality assurance committees / groups | January 202 1 – the ongoing process | UP/ FECE | Zero |
| | Selection of students t h distinct from t è all departments and each year the level t s studies on quality assurance in FECE | - FECE specifies the criteria for the selection of students in quality assurance. Finally, the criteria are articulated and published. -Support and relevant training for students participating in quality assurance activities | | April 2021- June 2021 | - Vice Dean for teaching and laughing with students | Zero |
| Increase quality performance | - Perform performance appraisal at the end of each academic year | Define the criteria for performance evaluationDesign and implementation of | - Existence of form for performance appraisal -Number of performance | October 2021 | FECE | Zero |

| | Indicators Key to | evaluations that have | | |
|--|--------------------|-----------------------|--|--|
| | Performance (KPI). | been performed | | |

6.4 Level of studies and programs required by the market

- (a) Achievement of competencies in line with market demands
- (b) Development of study programs with the development of information technology application
- (c) Development of study programs in accordance with the global requirements of the region and beyond
- (d) Increase cooperation with the public and private sector to link programs to demand, current skills and knowledge requirements, and future needs

| Strategic objective Purpose Tasks and | tivities Indicators | Deadline | Responsible staff | Resources/cost (€) |
|---------------------------------------|---------------------|----------|-------------------|--------------------|
|---------------------------------------|---------------------|----------|-------------------|--------------------|

| Achievement of competencies in linë with market demands | The acquired knowledge should be compatible with the level of studies in accordance with the legal framework | -Realization of feedback from industrial advisory boards with a specification of compliance requirements Increase cooperation with specific fields and in accordance with the development time -Increase of practice in addition to component instructional materials for teaching - Analysis of the legal basis, if appropriate to determined clear all mechanisms and instruments for providing vocational programs in accordance with market demands - Carry out an analysis after the implementation of professional programs (need for review, degree of employment opportunity); -Review of programs that do not conform to the | - To create and approve the legal basis for the establishment of advisory groups; -Each faculty will establish an advisory committeeNumber of employees in the labor market - Development of components research and professional in the labor market according to the needs set - N Establishment of the professional level to market needs -Publishing the databaseNumber of students employed at the institution k was performed professional practice -Number of memoranda of understanding signed - Legal basis analysis report -Program implementation analysis report | July 2021 - the ongoing process | - Dean of the Faculty - Vice Dean for Scientific Research and International Cooperation, - Heads of Departments, - Secretary of the Faculty | 10,000 |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------|
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------|

| needs of the labor market (reduction of existing | -Number of competitions held | | |
|--------------------------------------------------|------------------------------|--|----|
| programs 10% by | -Number | | |
| reallocating resources to | of Boot Camp developed | | |
| adequate interdisciplinary | or boot camp acveroped | | |
| programs). | | | |
| programs). | | | |
| -Develop and / or use | | | |
| labor market analysis. | | | |
| -Develop professional | | | |
| programs in accordance | | | |
| with market demands | | | |
| with market acmands | | | |
| -To apply for accreditation | | | |
| of programs s professional | | | |
| studies in accordance with | | | |
| market demands | | | |
| -Development and | | | |
| publication of the | | | |
| database. | | | |
| uutububoi | | | |
| -Connection of | | | |
| Memorandum of | | | |
| Understanding with | | | |
| business support | | | |
| organizations (eg | | | |
| Chamber of Commerce, | | | |
| associations, etc.), as well | | | |
| as with specific | | | |
| institutions/companies | | | |
| | | | |
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|---|----------------------------|---|---|---|---|
| | -To hold competitions for | | | | |
| | students in co- | | | | |
| | organization with industry | | | | |
| | organization with mutation | | | | |
| | To oversing Dook Compa | | | | |
| | -To organize Boot Camps | | | | |
| | in co-organization with | | | | |
| | the industry | | | | |
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| Development of study programs with the development of information technology application | Meeting the increased demands according to strategic objectives | -Institutionalization of practice in the applied fields and change of the ratio between the theoretical and practical part in the syllabi of the courses -Development of the database for internship opportunities -Creating groups on the LinkedIn platform for students seeking professional practice Organization of virtual meetings in which companies present their chances of committing the Professional Practice (internship) | -Participation in professional practice to be measurable with a certain number of ECTS -Evaluation of professional practice from the joint panel: Teaching and Market Economics -Analysis and preparation of program development or perfection according to market demand - Adapting and reviewing existing programs that are not up to date orientation of programs towards interdisciplinary - Number of students enrolled in each of the study programs -Number of virtual meetings organized | March 2021 – ongoing | - Vice Dean for Scientific Research and International Cooperation, - Departments - Professional internship course holders - ECTS Coordinator | FECE Advisory Board -Agencies support from the EU behold, -USAID, -GIZ |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|

| Development of study programs in accordance with the global requirements of the region and beyond | - To request the development of the program level according to the needs of the labor market. - Compatibility with European market requirements and approximation of the level with adequate programs | -Implementation of labor market studies. -Implementation of joint studies with institutions of the region and beyond - Engagement of professors from the diaspora in distance learning in elective subjects/courses of master studies -Invitation of international professors for invited lectures -Invitation of experts from the diaspora for invited lectures | -Number of graduates in joint studies -Number of employees in the international market -Number of professors engaged from the diaspora -Number of lectures given by international professors -Number of lectures given by diaspora experts | March 2021 – ongoing | - Dean of the Faculty - Vice Dean for Scientific Research and International Cooperation, -Heads of departments, - Case holders - IT Officer | 50,000 (UP and EU Funds) |
|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| | | -Use the strategies of the Ministry of Labor and other government strategies; | -Prepare reports/documents that show labor market orientations (Kosovo | March 2021 – ongoing | Dean of the Faculty - Vice Dean for Scientific Research and | International funds (EU, USAID, JAICA, etc.) |

| | | -Use external labor market forecasts (EU, USAID, GIZ, etc.) in order to benefit from funds earmarked for new areas; eg environment, energy, etc. | and international documents); - To prepare the number of requests for specific jobs, current in the regional market | | International Cooperation, -Heads of departments, -Capital holders | |
|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------------------------------------------------------------------------------------------|-------|
| Increase cooperation with the public and private sector to link programs to demand, current | - Development of interactive relationships for the world of the labor market and enterprises | -Creating a database for the needs set for cooperation | Database on the engagement of academic staff and students in the implementation of services for the submitted requests | September 2022 | - Dean of the Faculty - Vice Dean for Scientific Research and International Cooperation, -Heads of departments | 5,000 |
| skills and knowledge requirements, and future needs | submitted requests in accordance with the increase of the research and professional level | -Institutionalize the access to services provided through special institutes - Introducing in full view of the FECE's Institute | -Providing services in improving the implementation of production based on advanced technologies | March 2021- ongoing | -Dean faculty - Head of the FECE's Institute | |

| | - Number of study | | -Heads of | |
|----------------------------------------------------------------------------|-------------------------------------------------------------|-----------|------------------|--|
| | programs related in this | | departments, - | |
| | context of | | Secretary of the | |
| | applications, followed | | faculty | |
| | by accreditation | | | |
| | -Analysis of the requests | | | |
| | submitted in a certain | | | |
| | period | | | |
| | of program | | | |
| | implementation (| | | |
| | orientation 3-year | | | |
| | period) | | | |
| | -Number of | | | |
| | projects/activities | | | |
| | developed by the FECE | | | |
| | Institute | | | |
| | -Number of expertise | | - Dean of the | |
| - To organize an annual | realized in specific fields | | Faculty - | |
| career fair related to special presentations and achievements in the | -Number of companies / organizations presenting at the fair | Mars 2021 | Vice Dean for | |
| | | | Scientific | |
| | | | Research and | |
| implementation period | 3 3 3 3 3 3 3 | | International | |
| | | | Cooperation, | |

| -Organize a roundtable to strengthen employment | - Number of participants in the fair | | -Head of FECE Institute -Heads of departments - Dean of the | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------|-----|
| opportunities, during which employees and relevant stakeholders reflect with university representatives (including CDD and CDD) on how to develop cooperative strategies to improve the transition of students to the Labor market | Evidence of participation of interested and relevant parties; Summary report of the round table | June 2022 | Faculty - Vice Dean for Scientific Research and International Cooperation, -Head of FECE Institute -Heads of departments | 500 |

6.5 Human resource development

- (a) Development of staff organization chart and future staff structures
- (b) Increase the training of administrative staff
- (c) Improving recruitment and employment practices
- (d) Clarification of job duties and responsibilities for administrative staff

| Strategic objective | Purpose | Tasks and activities | Indicators | Deadline | Responsible staff | Resources / cost (€) |
|---------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Development of staff organization chart and future staff structures | -New restructuring of the organogram, updating it and annual planning of staff's needs | -Review and update the current regulation - Development of an organogram for the organizational structure of FECE - Defining departmental tasks and updating staff regulations based on needs | -Evaluation and Planning of needs for academic staffReport on reviewing and updating the regulation | November, 2021 | -Faculty Dean, -Vice Dean for Teaching process, -Head of departments , - Faculty secretary, -Academic developmen t coordinator, -Teaching officer | Zero |
| Increase the training of administrative staff | Planning needs and priority areas for training, increasing the participation of | -Active participation in trainings and workshops to improve: performance at work, communication and other skills | -Drafting the training program; | December 2022 | -Faculty Dean, -Faculty secretary, | 5,000 |

| | administrative staff in | -Organizing mandatory | - Elementary courses | | |
|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------|
| | the international | training/refreshing workshops | (Mandatory) for the | | |
| | projects (eg Erasmus | | academic staff | | |
| | ++ Mobility, Horizon 2020, etc.) - Contacting international donors -Sending staff to language and computer skills courses | -Preparation of the list from administrative staff, that need immediate training in terms of language and computer skills | -Number of participants in the trainings and their successful completion | | |
| Improving recruitment and employment practices | - Promoting a transparent recruitment process, -Respecting of all recruitment procedures, -Selection of the most qualified staff and timely substituting the vacancies. | -Choosing the most qualified staff | -Publication of job calls/competitions on time; -Publishing the job competitions on the website of UP / FECE; -Publication of competitions on time and in smaller numbers, which enables even more efficient completion; | Continuous | -Members of review committees -Faculty council |

| | | | -Publishing job competitions in the UP website on social networks -Promotion of new positions; -Transparency of selection through publication in the relevant newsletters/buletins on the UP website | | |
|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------|
| Clarification of job duties and responsibilities for administrative staff | Analysis of current responsibilities and restructuring of positions within new needs and responsibilities | -Individual evaluation of current tasks and responsibilities, and restructuring in the function of needs | -Transparent evaluation of the overloads or lack of tasks within regular working hours -Precise definition of work tasks, | Continuous process | Zero |

| -Increasing new tasks |
|-------------------------|
| and responsibilities in |
| accordance with the |
| needs of the time |
| |

6.6 IT system development

- (a) Implementation of a globally competitive information system
- (b) Development of student services with EU / US standards
- (c) Initiate a student development system for the whole learning process
- (d) Strengthening the alumni network

| Strategic objective | Purpose | Tasks and activities | Indicators | Deadline | Responsible staff | Resources / cost (€) |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Implementation of globally competitive information system | -Using an agency outside of UP for the evaluation of SEMS potential, and make recommendations to improve the functions of SEMS | -Develop and implement new SEMS functionalitiesIncrease the level of security in SEMS operations. | -New functional operations in SEMS. | December, 2022 | - Vice Rector for Finance / IT -Eventual consultations (on a voluntary basis) with the staff of the Department of Computer Engineering | |

| | Development of a modern electronic system for human resource management. | - To functionalize the electronic network system for monitoring the learning process within FECE. | -Number of electronic devices installed in classrooms and laboratories | December, | - Vice Dean for Teaching process and infrastructure -Teaching Officer | |
|--------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------|------|
| Development of student services with EU / US standards | Development of a functional library system within the faculty connected to that of UP | -Full functionalization of the FECE library and access to the credible bibliographic and scientific platforms -Establishment of a Student Support Center, which aims to encourage students to achieve higher successes | -students with access to the library -access to the open e-library for students -Establishment, or advancement of the students support center | | Vice Dean for Teaching process and infrastructure | |
| Developing a system for students' socialization | Improving the social life of students through activities | -Establishment of a regular students' sports competition -Establishment of an artistic group within the faculty | - At least two competitions a year Applying at least one artistic activity per year | | Student organizations in coordination with the Dean | |
| Development of alumni associations | Establishment of an alumni center within FIEK | Providing equipments and human resources for the alumni center | Office, staff and tool implementation within the faculty website | | Vice Deans for Teaching | zero |

| | s and the | |
|-------|------------|--|
| Teach | ng Officer | |

6.7 Fiscal Accountability and Improvement of the Financial Data Information

- (a) Increase transparency in the of public money expenses, own source revenues, grants and donations
- (b) Integration of financial data into a module, and easier administration of financial records.
- (c) Registration of faculty assets and determination of property matters
- (d) Development and implementation of finance and budget systems (policies, software, processes, training, utilization) to improve university management and improve transparency and accountability

| Strategic objective | Purpose | Tasks and activities | Indicators | Deadline | Responsible staff | Resources / cost (€) |
|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------|----------------------|
| Increase transparency in the public funds spendings, own source revenues, grants and donations | -Evidence of all expenses in FECE -Monthly budget reporting -Accountability and transparency on all financial issues -Daily improvement of the management of | -Generation of the managerial reports -Publication of FECE's contracts and expenses reports -Continuous education and training of staff for the financial policies of UP -Utilization of the joint financial module at the level of UP (including | -Realization within the deadlines -The number of published spending reports -Number of trainings conducted | Continuous process | -Vice Dean for finance and infrastructure - Finance officer - Asset officer | 5000 |

| | the institution and allocated funds -Improve planning and execution | FECE), in order to facilitate the administration of financial services | | | | |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------|-------------|
| Integration of financial data into a software module and easier administration of the financial records | - Establishment of real-time budget-capable systems and access financial systems by responsible staff. | - Development of an integrated database on the level of UP | - Update of records in the integrated database of UP | June 2022 | -Dean of the faculty, -Vice Dean for finance and infrastructure - Finance officer - Asset officer | 10,000 |
| Registration of faculty assets and determination of property issues | -Evidence of the FECE's (operational, depreciated and for decommissioning) | -Annual registration of the FECE's assets - Registration of FECE's assets in the e-assets system | - Annual asset registration reports | Continuous process | -Commission appointed by the Dean of the FECE and assets officer | 110 |
| Development and implementation of finances and budget systems (policies, software, processes, training, utilization) | -Knowing the state of infrastructure and current functional / non-functional equipments, as well as | - Planning staff / resource needs according to FECE requirements | - Realization within the deadlines | | Commission appointed by the Dean of the FECE and assets officer | <u>Zero</u> |

| for improvement of | identification of needs | | | |
|--------------------|-------------------------|--|--|--|
| the faculty | within FECE | | | |
| managing and | | | | |
| improving | | | | |
| transparency and | | | | |
| accountability | | | | |
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6.8 Infrastructure Development

- (a) Further development of the database and the inventory of FECE's infrastructure
- (b) Implementation of the master plan for physical systems and infrastructure
- (c) Development of the strategy for managing campus resources
- (d) Creation of possibilities for infrastructure development for campus activities
- (e) Improvement of infrastructure for people with special needs in FECE's buildings

| Strategic Objective | Purpose | Tasks and Activities | Indicators | Deadline | Responsible staff | Source/ costs (€) |
|--------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------|----------------------|
| Further development of the database and the inventory of FECE's infrastructure | Assessment and visual representation of structural capacities of FECE. | Development of the database of FECE, as an academic unit of UP. Digitalization of FECE's infrastructure. | Functionalization of the database of overall infrastructure. The number of students engaged in the realization of the | September 2022 | - Vice Dean for Finances and Infrastructure | 15,000 |

| Improvement of the master plan for physical systems and infrastructure Improvement of the quality of infrastructure by at least 10% by 2022. | | digitalization of FECE's infrastructure. - Planning of new objects. | July 2022 | - Vice Dean for Finances and | Zero | |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------|------|
| | Improvement of the | - Evaluation of the needs and planning of new buildings to be initiated by 2022. | - Completion of administrative tasks for the new buildings (location, project, permits, etc.). | December 2022 | - Vice Dean for Finances and Infrastructure - Finance Office | Zero |
| | | | - Completion of construction of at least one new building. | December 2022 | - Vice Dean for Finances and Infrastructure - Finance Office | |
| | | - Acceleration of the development and maintenance the green spaces of FECE. | - Increasing the green spaces by at least 10% per year. | December 2022 | - Vice Dean for Finances and Infrastructure | |

| | | | | | | - Finance Office | |
|---------------------------------|-----------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------|--------|
| Development of the strategy for | Utilization of | FECE to | Utilization of the infrastructure and buildings of FECE to complete the inventory of research laboratories and to create the database. Development/Renewal of the forms used for the annual inventory. Renovation of lecture halls and offices. | - Completion of inventory and functionalization of the database Availability of inventory formsThe number of renovated lecture halls and offices. | June 2021 | - Vice Dean for Finances and Infrastructure - Finance Office | |
| managing campus resources | implement mission. | UP's | - Offering of laboratory services to third parties (businesses, industry, etc.). | - Annual income generated from laboratory services offered by FECE. | December 2021 | for Finances and Infrastructure - Finance Office | |
| | | | Investing in modernizing at least two laboratories. Investing in modern technologies for IT. laboratories/devices | Modernization of several laboratories. Identification the changes and additions. | January 2022 | - Vice Dean for Finances and Infrastructure - Finance Office | 30,000 |

| Creation of possibilities for infrastructure development for campus activities | Development of recreational spaces for students inside and outside the FECE building. | Purchase and deployment of the informative monitor "Video -Wall (3x3, 4K)" for FECE. Identification of suitable spaces, depending on the purpose of use, and equipping of those spaces with the necessary inventory. Functionalization of the spaces outside the FECE building with worktables and chairs, to be used by students. | - Their utilization for the defined purposes The number of outdoor worktables and chairs. | October 2022 | - Vice Dean for Finances and Infrastructure - Finance Office | 20,000 |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------|--------|
| Improvement of infrastructure for people with special needs in FECE's buildings | Enable access for people with special needs to FECE's building, lecture halls and laboratories. | Identification of the places where access for people with special needs must be made available. Functionalization of elevators. Functionalization of a study laboratory for people with special needs. | Enabled access for people with special needs. The number of students that attended the exercises / trainings. | October 2022 | - Vice Dean for Finances and Infrastructure - Finance Office | 10,000 |

6.9 Globalization/ Internationalization

- (a) Further internationalization of FECE
- (b) Creation of new and functional global partnerships

| Strategic Objective | Purpose | Tasks and Activities | Indicators | Deadline | Responsible staff | Source/ costs (€) |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------|----------------------|
| Further internationalization of FECE | - Increasing FECE's presence and activities in the European and global network of higher education and scientific research. | - Identification of the best programs for development in accordance with market needs Identification of international partners Approval of programs Implementation of agreements Development of curriculum Promotion of programs abroad Student exchange Establishment of the service team for international students Establishment of new study programs in English. | - The annual number of programs in English The number of joint-degree programs The annual number of FECE staff and students engaged in mobility programs The annual number of visiting professors in FECE who are contracted by UP The number of professors and students in Prishtina Summer University editions Annual number of FECE professors that | June 2021 - December 2022 | - Faculty Dean - Vice Dean for Scientific Research and International Cooperation - Departments Heads | 60,000 |

| | - Establishment of joint- | lecture in Prishtina | |
|----------|--------------------------------|--------------------------|--|
| | degree programs. | Summer University. | |
| | - Undertaking of mobility | - The annual number of | |
| | activities for FECE staff and | informative sessions / | |
| | students (Fulbright, | briefings from the Vice | |
| | Erasmus+, etc.). | Dean for Scientific | |
| | - Engagement of visiting | Research and | |
| | professors (lecturers and | International | |
| | researchers) at FECE. | Cooperation. | |
| | - Innovation in the | - The number of | |
| | organization and content of | invitations received | |
| | Prishtina Summer University | from FECE staff for | |
| | (PSU) in its third decade. | invited lectures invited | |
| | - Participation of FECE staff | abroad. | |
| | in lectures at Prishtina | - The annual number of | |
| | Summer University. | transcripts/documents. | |
| | - Exploring the possibilities | | |
| | for FECE staff to be invited | | |
| | for lectures at various | | |
| | international universities. | | |
| | - Efficient information and | | |
| | facilitation of procedures for | | |
| | mobility and credit transfer | | |
| | for visiting students. | | |
| <u> </u> | | | |

| | Increase of the efficiency of services for visiting students and professors. | - Development of an electronic database for managing international donations and projects Enrichment of the FECE web site in English with the relevant points of interests related to internationalization Extension of internet access via Wi-Fi network in all FECE lecture halls Establishment of a working office for visiting professors and students. | - Development of a database for international projects and services Volume and news published on the FECE website in English (programs, results, etc.) Number of halls that have constant internet access Existence of work office for visiting professors and students. | December 2021 – December 2022 | - Faculty Dean - Vice Dean for Scientific Research and International Cooperation - Vice Dean for Finances and Infrastructure - IT Officer | 40,000 |
|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Creation of new and functional global partnerships | Increase of partnership with the European and global network for higher education. Sustainable increase of applications and results in new projects | Implementation of collaborations with existing partners. Identification of MoUs with priority. Membership in various international associations. Financial support for the implementation of the MoU. | - Annual number of newly signed MoUs. - List of concrete projects with universities, with which UP has MoUs. - Annual number of applications sponsored through the ZKPS. | 2021-2022 | - Faculty Dean - Vice Dean for Scientific Research and International Cooperation - Departments Heads - FECE professors | 5,000 |

| - Increase coope with the internal non-university community or properties of the corporations / S | partnerships developed in the form of MoUs. - Functionalization of existing partnerships. - New applications for projects from FECE as grantee and partner. - Steady growth of revenues from international projects. - Establishment of new partnerships with international corporations / SMEs through application in joint projects in various financing schemes (Horizon Europe, COSME, IPA, etc.). - Application for admission to various scientific | applications / admissions in various scientific networks. |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| | | |